



TEA TREE GULLY NETBALL CLUB Mission Statement: To bring together a community of netballers, through a family orientated club that supports its players, coaches, and its extensive member group. The club is dedicated to providing a sporting environment that is inclusive, fun, engaging, positive, and empowering to all those involved.

**POSITION TITLE: FUNDRAISING & EVENTS SUB-COMMITTEE POSITION NUMBER: TTG17**

REPORTS TO: President and General Committee, Tea Tree Gully Netball Club

TYPE OF POSITION: Volunteer

Period of appointment: 1 year

Date developed: 1 September 2017 Review date: 1 September 2019

**Role Overview:** To provide strategic direction and planning for club fundraising and manage fundraising and social events. Extra Volunteers will be invited by committee to assist in large social events once vetted.

**Principal Accountabilities:**

1. Manage activities of the Fundraising & Events Committee to ensure it meets expectations concerning fundraising.
2. Prepare an annual fundraising & Events program and budget for approval by the committee.
3. Manage fundraising events for the club in accordance with approved plans and budget using the resources of the Fundraising Committee to maximise financial benefits.
4. Assist with the conduct of social events not specifically connected to fundraising using the resources of the Fundraising Committee to maximise benefits in liaison with relevant club officials.
5. Liaise with persons inside and outside the club to ensure fundraising & events is coordinated with broader club activities and media (or other resources) are used to maximise fundraising benefits.
6. Attend committee meetings and report as required.
7. Hold all information obtained as part of this role and all dealings with Tea Tree Gully Netball Club as Confidential

**Qualifications/Experience:** 1. Current National Police check (or application in accordance with club policy). 2. Good communication skills and ability to work collaboratively in a team environment.

**Position Summary:** The Fundraising & Events Sub-Committee provides leadership and strategic direction for fundraising in accordance with planning and budgets approved by the General



Committee. To liaise with relevant club personnel to coordinate fundraising with other club activities and maximise fundraising efforts through effective management of the Fundraising & Events Sub-Committee. The position also assists the club with social events not directly related to fundraising using the resources of the sub-committee to assist in the presentation of events. The Fundraising & Events Committee works closely with the President, Vice president, the Treasurer, the Sponsorship Officer and other club officials to provide focus for the effective conduct of club business in liaison with persons inside and outside the club.

Approved: \_\_\_\_\_

President Tea Tree Gully Netball Club

Date: / /

Accepted: \_\_\_\_\_

Name: \_\_\_\_\_

Date: / /

(Fundraising & Events Member)